

ONLINE RULES FOR ACCESSING ZOOM



I agree to:

- Be punctual for the session.
- Ensure everyone in the house is aware of the session and is dressed appropriately.
- Make sure I have all power adaptors and laptops ready before the session begins and I am logged into the session.
- Show respect for everyone in the online classroom and follow our classroom rules as if we were in school, eg: no shouting out, listening to others, raise hand to contribute to the session, dress appropriately for all sessions, thinking about respect for others - no pyjamas.
- Ensure the location you log in from is appropriate, eg: a quiet room with no distractions.
- An adult must be close by - show at the start.
- Any computers used should be in appropriate areas, for example, not in bedrooms, and where possible be against a neutral background or blurred background - ideally a free room where other family members will not be walking around and disturbing you.
- Seek to contribute to the session in a positive manner and not be disruptive at any time.
- No sharing images of the session.
- No recording or screenshots of the session - however, all sessions will be recorded for safeguarding.
- If you see something inappropriate, please report to school via email.
- Language must be professional and appropriate, including family members in the background.
- When joining, make sure your camera is on and mute mics until asked.

The working room feature will be used by staff members to control admittance. Once started, it will be locked. At least two members of staff will be present.